



**TOWN OF FAIRVIEW**

**CONSOLIDATED FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED DECEMBER 31, 2021**

## TABLE OF CONTENTS

	<u>Page</u>
Statement of Management's Responsibility	3
Independent Auditors' Report	4-6
Consolidated Statement of Financial Position	7
Consolidated Statement of Financial Activities and Accumulated Surplus	8
Consolidated Statement of Change in Net Financial Assets	9
Consolidated Statement of Cash Flows	10
Consolidated Schedule of Changes in Accumulated Surplus	11
Consolidated Schedule of Tangible Capital Assets	12
Consolidated Schedule of Property Taxes Levied	13
Consolidated Schedule of Government Transfers	14
Consolidated Schedule of Expenses by Object	15
Consolidated Schedule of Segmented Disclosure	16
Notes to the Consolidated Financial Statements	17

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## Management's Responsibility

To the Mayor and Council of Town of Fairview:

Management is responsible for the preparation and presentation of the accompanying consolidated financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian generally accepted accounting principles. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the consolidated financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Council is composed entirely of Councilors who are neither management nor employees of the Town. The Council is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the financial statements. The Council fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management, and external auditors. Council is responsible for the appointment of the Town's external auditors.

MNP LLP, an independent firm of Chartered Professional Accountants, is appointed by the Council to audit the consolidated financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Council and management to discuss their audit findings.

April 19, 2022



Chief Administrative Officer

To the Council of Town of Fairview:

## Report on the Audit of the Financial Statements

### Opinion

We have audited the consolidated financial statements of Town of Fairview (the "Municipality"), which comprise the consolidated statement of financial position as at December 31, 2021, and the consolidated statements of financial activities and accumulated operating surplus, changes in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2021, and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

## Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

## Report on Other Legal and Regulatory Requirements

### Debt Limit Regulation

In accordance with Alberta regulation 255/2000, we confirm that the Municipality is in compliance with the Debt Limit Regulation. A detailed account of the Municipality's debt limit can be found in note 8.

### Supplementary Accounting Principles and Standards Regulation

In accordance with Alberta regulation 313/2000, we confirm that the Municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation.

Peace River, Alberta

April 19, 2022

*MNP LLP*

Chartered Professional Accountants

**TOWN OF FAIRVIEW  
CONSOLIDATED STATEMENT OF FINANCIAL POSITION  
FOR THE YEAR ENDED DECEMBER 31, 2021**



	2021	2020
	\$	\$
<b>FINANCIAL ASSETS</b>		
Cash and cash equivalents (Note 2)	6,986,422	6,226,725
Receivables		
Taxes and grants in lieu of taxes (Note 3)	891,986	937,370
Debt charges recoverable (Note 5)	100,647	114,847
Trade and other receivables (Note 4)	680,057	632,483
Land held for resale	243,572	204,650
	<u>8,902,684</u>	<u>8,116,075</u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	1,093,607	517,677
Deposit liabilities	283,852	17,964
Deferred revenue (Note 6)	373,743	824,019
Long term debt (Note 7)	1,471,240	1,700,356
	<u>3,222,442</u>	<u>3,060,016</u>
<b>NET FINANCIAL ASSETS</b>	<u>5,680,242</u>	<u>5,056,059</u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (Schedule 2)	37,642,843	37,001,102
Prepaid expenses	27,146	138,996
	<u>37,669,989</u>	<u>37,140,098</u>
<b>ACCUMULATED SURPLUS (Note 10)</b>	<u>43,350,231</u>	<u>42,196,157</u>

Commitments and contingencies - See Notes 13 and 14

Approved by

Mayor

Chief Administrative Officer

See accompanying notes to the financial statements

**TOWN OF FAIRVIEW  
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES  
AND ACCUMULATED SURPLUS  
FOR THE YEAR ENDED DECEMBER 31, 2021**



	Budget \$	2021 \$	2020 \$
<b>REVENUE</b>			
Net municipal property taxes (Schedule 3)	3,180,844	<b>3,177,759</b>	3,215,695
User fees and sale of goods	2,871,648	<b>2,871,006</b>	2,808,146
Government transfers for operating (Schedule 4)	488,171	<b>468,420</b>	1,028,200
Investment income	45,425	<b>44,630</b>	55,273
Penalties and costs on taxes	79,456	<b>110,127</b>	94,997
Franchise and concession contracts	415,000	<b>426,127</b>	414,254
Other revenues	103,018	<b>128,510</b>	137,610
<b>Total revenues</b>	<b>7,183,562</b>	<b>7,226,579</b>	<b>7,754,175</b>
<b>EXPENSES</b>			
<b>Operating</b>			
Legislative	325,044	<b>211,685</b>	180,500
Administration	947,844	<b>956,121</b>	948,925
Protective services	401,661	<b>348,406</b>	330,267
Transportation	1,608,305	<b>1,393,195</b>	1,415,967
Water supply and distribution	1,764,814	<b>1,874,010</b>	1,817,569
Wastewater treatment and disposal	574,612	<b>482,930</b>	470,677
Waste management	534,082	<b>531,388</b>	583,210
Culture	220,154	<b>200,332</b>	202,509
Public health and economic development	108,537	<b>68,556</b>	141,249
Recreation and parks	1,782,830	<b>1,651,795</b>	1,572,105
Family and community services	220,868	<b>220,928</b>	269,928
<b>Total Expenses</b>	<b>8,488,751</b>	<b>7,939,346</b>	<b>7,932,906</b>
<b>EXCESS (SHORTFALL) OF REVENUE OVER EXPENSES - BEFORE OTHER</b>	<b>(1,305,189)</b>	<b>(712,767)</b>	<b>(178,731)</b>
<b>OTHER</b>			
Loss on disposal of capital assets	-	-	-
Development Levies and Other Contributions	100,000	-	-
Contributed assets	-	-	-
Government transfers for capital (Schedule 4)	2,200,067	<b>1,866,841</b>	310,891
<b>EXCESS OF REVENUE OVER EXPENSES</b>	<b>994,878</b>	<b>1,154,074</b>	<b>132,160</b>
<b>ACCUMULATED SURPLUS, BEGINNING OF YEAR</b>	<b>42,196,157</b>	<b>42,196,157</b>	<b>42,063,997</b>
<b>ACCUMULATED SURPLUS, END OF YEAR</b>	<b>43,191,035</b>	<b>43,350,231</b>	<b>42,196,157</b>

See accompanying notes to the financial statements



**TOWN OF FAIRVIEW  
CONSOLIDATED STATEMENT OF CHANGE IN  
NET FINANCIAL ASSETS  
FOR THE YEAR ENDED DECEMBER 31, 2021**



	Budget \$	2021 \$	2020 \$
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<u>994,878</u>	<u><b>1,154,074</b></u>	<u>132,160</u>
Acquisition of tangible capital assets	(3,620,450)	<b>(2,516,523)</b>	(593,161)
Tangible capital assets received as contributions	-	-	-
Proceeds on disposal of tangible capital assets	-	-	-
Amortization of tangible capital assets	1,934,596	<b>1,874,782</b>	1,797,984
Loss on sale of tangible capital assets	-	-	-
	<u>(1,685,854)</u>	<u><b>(641,741)</b></u>	<u>1,204,823</u>
Acquisition of supplies inventories	-	-	-
Acquisition of prepaid assets	-	<b>(27,147)</b>	(138,997)
Use of supplies inventories	-	-	-
Use of prepaid assets	-	<b>138,997</b>	15,437
	<u>-</u>	<u><b>111,850</b></u>	<u>(123,560)</u>
<b>INCREASE (DECREASE) IN NET FINANCIAL ASSETS</b>	(690,976)	<b>624,183</b>	1,213,423
<b>NET FINANCIAL ASSETS, BEGINNING OF YEAR</b>	<u>5,056,059</u>	<u><b>5,056,059</b></u>	<u>3,842,636</u>
<b>NET FINANCIAL ASSETS, END OF YEAR</b>	<u><u>4,365,083</u></u>	<u><u><b>5,680,242</b></u></u>	<u><u>5,056,059</u></u>

**TOWN OF FAIRVIEW  
CONSOLIDATED STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2021**



	2021 \$	2020 \$
<b>NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:</b>		
<b>OPERATING</b>		
Excess of revenues over expenses	1,154,074	132,160
Non-cash items included in shortfall of revenues over expenses:		
Amortization of tangible capital assets	1,874,782	1,797,984
Loss on disposal of tangible capital assets	-	-
Tangible capital assets received as contributions	-	-
Non-cash charges to operations (net change):		
Decrease (increase) in taxes and grants in lieu receivable	45,384	99,002
Decrease (increase) in trade and other receivables	(47,574)	82,862
Decrease (increase) in land held for resale	(38,922)	-
Decrease (increase) in investments	-	-
Decrease (increase) in prepaid expenses	111,850	(123,560)
Increase (decrease) in accounts payable and accrued liabilities	575,930	30,310
Increase (decrease) in deposit liabilities	265,888	(32,645)
Increase (decrease) in deferred revenue	(450,276)	742,008
Cash provided by operating transactions	<u>3,491,136</u>	<u>2,728,121</u>
<b>CAPITAL</b>		
Acquisition of tangible capital assets	(2,516,523)	(593,161)
Sale of tangible capital assets	-	-
Cash applied to capital transactions	<u>(2,516,523)</u>	<u>(593,161)</u>
<b>FINANCING</b>		
Long-term debt repaid	(229,116)	(235,704)
Long-term debt issued	-	-
Debt charges recovered	14,200	13,552
Cash applied to financing transactions	<u>(214,916)</u>	<u>(222,152)</u>
<b>CHANGE IN CASH AND EQUIVALENTS DURING THE YEAR</b>	<b>759,697</b>	<b>1,912,808</b>
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u><b>6,226,725</b></u>	<u><b>4,313,917</b></u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR (Note 2)</b>	<u><u><b>6,986,422</b></u></u>	<u><u><b>6,226,725</b></u></u>

See accompanying notes to the financial statements

**TOWN OF FAIRVIEW  
CONSOLIDATED SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS  
FOR THE YEAR ENDED DECEMBER 31, 2021  
SCHEDULE 1**



	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2021 \$	2020 \$
<b>BALANCE, BEGINNING OF YEAR</b>	<u>605,124</u>	<u>6,175,440</u>	<u>35,415,593</u>	<u><b>42,196,157</b></u>	<u>42,063,997</u>
Excess of revenues over expenses	1,154,074	-	-	<b>1,154,074</b>	132,160
Current year funds used for tangible capital assets	(1,866,842)	-	1,866,842	-	-
Contributed Assets	-	-	-	-	-
Restricted funds used for tangible capital assets	-	(649,680)	649,680	-	-
Disposal of tangible capital assets (at nbv)	-	-	-	-	-
Annual amortization expense	1,874,782	-	(1,874,782)	-	-
Unrestricted funds designated for future use	(1,046,536)	1,046,536	-	-	-
Restricted funds used for operations	99,439	(99,439)	-	-	-
New debt issued	-	-	-	-	-
Long term debt repaid	(214,917)	-	214,917	-	-
Change in accumulated surplus	<u>-</u>	<u>297,417</u>	<u>856,657</u>	<u><b>1,154,074</b></u>	<u>132,160</u>
<b>BALANCE, END OF YEAR</b>	<u><b>605,124</b></u>	<u><b>6,472,857</b></u>	<u><b>36,272,250</b></u>	<u><b>43,350,231</b></u>	<u><b>42,196,157</b></u>

See accompanying notes to the financial statements

**TOWN OF FAIRVIEW  
CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS  
FOR THE YEAR ENDED DECEMBER 31, 2021  
SCHEDULE 2**



	Land	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	2021 \$	2020 \$
<b>COST:</b>							
<b>BALANCE, BEGINNING OF YEAR</b>	1,078,809	19,269,238	38,816,745	5,224,204	1,901,474	<b>66,290,470</b>	65,821,793
Acquisition of tangible capital assets	-	167,750	2,189,836	158,937	-	<b>2,516,523</b>	593,161
Disposal of tangible capital assets	-	-	(57,536)	(55,594)	(1,000)	<b>(114,130)</b>	(124,484)
<b>BALANCE, END OF YEAR</b>	<b>1,078,809</b>	<b>19,436,988</b>	<b>40,949,045</b>	<b>5,327,547</b>	<b>1,900,474</b>	<b>68,692,863</b>	66,290,470
<b>ACCUMULATED AMORTIZATION:</b>							
<b>BALANCE, BEGINNING OF YEAR</b>	-	10,772,215	14,708,057	2,986,123	822,973	<b>29,289,368</b>	27,615,868
Annual amortization	-	622,301	924,281	249,299	78,901	<b>1,874,782</b>	1,797,984
Accumulated amortization on disposals	-	-	(57,536)	(55,594)	(1,000)	<b>(114,130)</b>	(124,484)
<b>BALANCE, END OF YEAR</b>	<b>-</b>	<b>11,394,516</b>	<b>15,574,802</b>	<b>3,179,828</b>	<b>900,874</b>	<b>31,050,020</b>	29,289,368
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	<b>1,078,809</b>	<b>8,042,472</b>	<b>25,374,243</b>	<b>2,147,719</b>	<b>999,600</b>	<b>37,642,843</b>	<b>37,001,102</b>
2020 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	1,078,809	8,497,023	24,108,688	2,238,081	1,078,501	37,001,102	

See accompanying notes to the financial statements

**TOWN OF FAIRVIEW  
CONSOLIDATED SCHEDULE OF PROPERTY TAXES LEVIED  
FOR THE YEAR ENDED DECEMBER 31, 2021  
SCHEDULE 3**



	Budget \$	2021 \$	2020 \$
<b>TAXATION</b>			
Real property taxes	4,019,038	<b>4,026,315</b>	4,047,702
Linear property taxes	93,608	<b>94,856</b>	93,821
Government grants in place of property taxes	29,458	<b>29,456</b>	29,299
	<u>4,142,104</u>	<u><b>4,150,627</b></u>	<u>4,170,822</u>
<b>REQUISITIONS</b>			
Alberta School Foundation Fund	821,001	<b>832,606</b>	821,378
North Peace Housing Foundation	139,768	<b>139,768</b>	133,265
Municipal Affairs	491	<b>494</b>	484
	<u>961,260</u>	<u><b>972,868</b></u>	<u>955,127</u>
<b>NET MUNICIPAL TAXES</b>	<u>3,180,844</u>	<u><b>3,177,759</b></u>	<u>3,215,695</u>

See accompanying notes to the financial statements

**TOWN OF FAIRVIEW  
CONSOLIDATED SCHEDULE OF GOVERNMENT TRANSFERS  
FOR THE YEAR ENDED DECEMBER 31, 2021  
SCHEDULE 4**



	Budget \$	2021 \$	2020 \$
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TRANSFERS FOR OPERATING:</b>			
Provincial Government	290,528	<b>288,532</b>	812,237
Federal Government	-	-	-
Other Local Governments	197,643	<b>179,888</b>	215,963
	<u>488,171</u>	<u><b>468,420</b></u>	<u>1,028,200</u>
<b>TRANSFERS FOR CAPITAL:</b>			
Provincial Government	1,613,090	<b>1,280,970</b>	285,918
Federal Government	523,560	<b>523,155</b>	-
Other Local Governments	63,417	<b>62,716</b>	24,973
	<u>2,200,067</u>	<u><b>1,866,841</b></u>	<u>310,891</u>
<b>TOTAL GOVERNMENT TRANSFERS</b>	<u><u>2,688,238</u></u>	<u><u><b>2,335,261</b></u></u>	<u><u>1,339,091</u></u>

See accompanying notes to the financial statements

**TOWN OF FAIRVIEW  
CONSOLIDATED SCHEDULE OF EXPENSES BY OBJECT  
FOR THE YEAR ENDED DECEMBER 31, 2021  
SCHEDULE 5**



	Budget \$	2021 \$	2020 \$
<b>CONSOLIDATED EXPENSES BY OBJECT</b>			
Salaries, wages and benefits	2,574,487	<b>2,542,164</b>	2,415,603
Contracted and general services	811,829	<b>836,947</b>	812,585
Materials, goods, supplies and utilities	2,336,714	<b>1,916,396</b>	2,029,413
Provision for allowances	1,000	<b>2,902</b>	194
Transfers to local boards and agencies	36,744	<b>36,744</b>	48,096
Bank charges and short term interest	9,100	<b>11,168</b>	9,184
Interest on capital long-term debt	69,886	<b>69,886</b>	81,503
Amortization of tangible capital assets	1,934,596	<b>1,874,782</b>	1,797,984
Other expenses	714,395	<b>648,357</b>	738,344
	<b>8,488,751</b>	<b>7,939,346</b>	<b>7,932,906</b>

See accompanying notes to the financial statements

**TOWN OF FAIRVIEW  
CONSOLIDATED SCHEDULE OF SEGMENTED DISCLOSURE  
FOR THE YEAR ENDED DECEMBER 31, 2021  
SCHEDULE 6**



	General Government	Protective Services	Transportation Services	Community Services	Recreation & Culture	Environmental Services	Other	Total \$
<b>REVENUE</b>								
Net municipal taxes	3,177,759	-	-	-	-	-	-	<b>3,177,759</b>
Government transfers	116,045	1,408	938,380	194,966	319,717	764,745	-	<b>2,335,261</b>
User fees and sales of goods	7,124	-	511	-	152,975	2,710,396	-	<b>2,871,006</b>
Investment income	44,630	-	-	-	-	-	-	<b>44,630</b>
Other revenues	532,821	81,764	28,221	1,500	1,022	-	19,436	<b>664,764</b>
	<b>3,878,379</b>	<b>83,172</b>	<b>967,112</b>	<b>196,466</b>	<b>473,714</b>	<b>3,475,141</b>	<b>19,436</b>	<b>9,093,420</b>
<b>EXPENSES</b>								
Contract & general services	153,454	120,584	37,422	10,249	114,697	397,224	3,317	<b>836,947</b>
Salaries & wages	707,671	59,208	329,835	83,920	736,827	624,703	-	<b>2,542,164</b>
Goods & supplies	186,430	37,255	507,592	26,715	410,306	711,941	36,157	<b>1,916,396</b>
Long term debt interest	-	-	32,111	-	5,236	32,539	-	<b>69,886</b>
Other expenses	115,917	9,545	-	100,043	125,981	332,640	15,045	<b>699,171</b>
	<b>1,163,472</b>	<b>226,592</b>	<b>906,960</b>	<b>220,927</b>	<b>1,393,047</b>	<b>2,099,047</b>	<b>54,519</b>	<b>6,064,564</b>
<b>NET REVENUE BEFORE AMORTIZATION</b>	<b>2,714,907</b>	<b>(143,420)</b>	<b>60,152</b>	<b>(24,461)</b>	<b>(919,333)</b>	<b>1,376,094</b>	<b>(35,083)</b>	<b>3,028,856</b>
Amortization expense	(4,331)	(121,818)	(516,391)	-	(444,881)	(773,324)	(14,037)	<b>(1,874,782)</b>
<b>NET REVENUE</b>	<b>2,710,576</b>	<b>(265,238)</b>	<b>(456,239)</b>	<b>(24,461)</b>	<b>(1,364,214)</b>	<b>602,770</b>	<b>(49,120)</b>	<b>1,154,074</b>



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## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Town of Fairview are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Professional Accountants. Significant aspects of the accounting policies adopted by the Town of Fairview are as follows:

### a) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the Town and are, therefore, accountable to the Town Council for administration of their financial affairs and resources. Included with the municipality are the following:

Town of Fairview Fire Department

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

### b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

### c) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

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1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

d) **Investments**

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

e) **Inventories for Resale**

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and levelling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under the respective function.

f) **Tax Revenue**

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

g) **Government Transfers**

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

h) **Requisition Over-levies and Under-Levies**

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.



**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**i) Non-Financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets (Debt) for the year.

**i. Tangible Capital Assets**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	<b>YEARS</b>
Buildings	25-50
Engineered structures	
Roadway system	10-100
Water system	45-75
Wastewater system	45-75
Other engineered structures	45-75
Machinery and equipment	4-25
Vehicles	5-25

A full year of the annual amortization is charged in the year of acquisition and none in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

**ii. Contributions of Tangible Capital Assets**

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

**iii. Leases**

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

**iv. Inventories**

Inventories held for consumption are recorded at the lower of cost and replacement cost.

**v. Cultural and Historical Tangible Capital Assets**

Works of art for display, if any, are not recorded as tangible capital assets but are disclosed.



**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

**j) Debt Charges Recoverable**

Debt charges recoverable consist of amounts that are recoverable from municipal agencies or other local boards with respect to outstanding debentures or other long term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the un-matured long-term debt, less actuarial requirements for the retirement of any sinking fund debentures.

**2. CASH AND CASH EQUIVALENTS**

	2021 \$	2020 \$
Cash	6,939,552	6,181,284
Temporary investments	46,870	45,441
	<u>6,986,422</u>	<u>6,226,725</u>

Temporary investments are short-term deposits with original maturities of twelve months or less, including accrued interest to year end. Also included are common shares held in the Servus Credit Union.

Included in cash is a restricted amount of \$59,542 (\$59,127 for 2020) which is a tax proceeds trust account.

Included in temporary investments is a restricted amount of \$162,279 (\$162,165 for 2020) which is the Fairview Regional Aquatic Center Endowment Fund. This balance is also included in reserves.

**3. TAXES AND GRANTS IN LIEU OF TAXES RECEIVABLES**

	2021 \$	2020 \$
Current taxes and grants in lieu of taxes	173,166	175,140
Non-current taxes and grants in lieu	175,031	119,004
Local improvement taxes receivable	543,789	643,226
Allowance for doubtful accounts	-	-
	<u>891,986</u>	<u>937,370</u>

**4. TRADE AND OTHER RECEIVABLES**

	2021 \$	2020 \$
Trade receivables	226,231	247,205
Utility receivables	298,540	239,276
Loan receivable	96,713	105,617
GST receivable	58,573	40,385
	<u>680,057</u>	<u>632,483</u>

In 2018 the Town provided a \$160,000 loan, interest free, with 26 semi-annual payments, to Fairview Day Care Playschool Society for constructing a new daycare facility in the Town of Fairview.

**TOWN OF FAIRVIEW**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**



**5. DEBT CHARGES RECOVERABLE**

	<u>2021</u>	<u>2020</u>
	\$	\$
Non current debt charges recoverable	<u><b>100,647</b></u>	<u><b>114,847</b></u>

The Town has assisted the Fairview Golf Club with Clubhouse renovations by issuing a debenture totalling \$250,000. The amount is recoverable with interest at 4.72%. Semi annual payments of principal and interest are \$9,730 each, due in June and December each year.

In 2017 the Town approved the request of the Fairview Golf Club to defer their loan payments for 5 years. The regular loan payment schedule will resume in 2022. This debt matures December 17, 2032.

**6. DEFERRED REVENUE**

Deferred revenue consists of the following amounts, which have been restricted by third parties for a specified purpose. These amounts are recognized as revenue in the period in which the related expenses are incurred.

	2020	Additions	Revenue Recognized	2021
	\$	\$	\$	\$
Municipal Sustainability Initiative Capital	576,048	798,080	1,039,380	<b>334,748</b>
Municipal Stimulus Program	63,405	178,185	241,590	-
Federal Gas Tax Fund	171,560	351,595	523,155	-
Family and Community Support Services	13,006	181,961	155,972	<b>38,995</b>
	<u><b>824,019</b></u>	<u><b>1,509,821</b></u>	<u><b>1,960,097</b></u>	<u><b>373,743</b></u>

Additions represents the government grants received as well as the interest income earned.

**7. LONG-TERM DEBT**

	2021	2020
	\$	\$
Tax supported debentures	701,246	782,107
Self supported debentures	669,347	803,402
Recoverable debentures	100,647	114,847
	<b>1,471,240</b>	<b>1,700,356</b>

Principal and interest repayments are as follows:

	Principal	Interest	Total
	\$	\$	\$
2022	240,170	61,973	302,143
2023	212,090	50,374	262,464
2024	195,928	40,631	236,559
2025	161,209	32,420	193,629
2026	168,176	25,453	193,629
Thereafter	493,667	44,765	538,432
	<b>1,471,240</b>	<b>255,616</b>	<b>1,726,856</b>

Debenture debt is repayable to Alberta Municipal Financing Corporation and bears interest at rates ranging from 3.845% to 6.125% per annum, and matures in years 2022 through 2030. The average annual interest rate is 4.70% (4.82% for 2020).

Debenture debt is issued on the credit and security of the Town of Fairview at large. The Town's total cash payments for interest were \$73,027 (\$84,631 for 2020). The Town did not issue any new debentures in 2021 or 2020.

**8. DEBT LIMITS**

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Town of Fairview be disclosed as follows:

	2021	2020
	\$	\$
Total debt limit	10,839,869	11,631,263
Total debt	1,471,240	1,700,356
Amount of debt limit unused	<b>9,368,629</b>	<b>9,930,907</b>
Debt servicing limit	1,806,645	1,938,544
Total debt payments	302,143	302,143
Amount of debt servicing limit unused	<b>1,504,502</b>	<b>1,636,401</b>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.



**9. EQUITY IN TANGIBLE CAPITAL ASSETS**

	2021 \$	2020 \$
Tangible capital assets (Schedule 2)	<b>68,692,863</b>	66,290,470
Accumulated amortization (Schedule 2)	<b>(31,050,020)</b>	(29,289,368)
Long-term debt (Note 7)	<b>(1,471,240)</b>	(1,700,356)
Debt charges recoverable (Note 5)	<b>100,647</b>	114,847
	<b><u>36,272,250</u></b>	<u>35,415,593</u>

**10. ACCUMULATED SURPLUS**

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2021 \$	2020 \$
Unrestricted surplus (deficit)	<b>605,124</b>	605,124
Restricted surplus	<b>6,472,857</b>	6,175,440
Equity intangible capital assets	<b>36,272,250</b>	35,415,593
	<b><u>43,350,231</u></b>	<u>42,196,157</u>

Council has set aside funds as an internal allocation of accumulated surplus to restricted operating and capital reserves as follows:

	2021 \$	2020 \$
Operating Reserves		
Fire department	<b>72,520</b>	20,890
General Operating	<b>39,064</b>	39,064
Handi Bus	<b>43,000</b>	38,000
Local Improvements	<b>543,789</b>	643,227
Mill Rate Stabilization	<b>225,641</b>	164,000
Resource Centre	<b>8,130</b>	8,130
Capital Reserves		
Community Services	<b>506,264</b>	506,940
Fire department/emergency mgmt	<b>134,684</b>	114,600
General Capital	<b>1,928,727</b>	2,110,464
Public Works	<b>1,691,680</b>	1,481,119
Streets	<b>14,105</b>	14,105
Swimming Pool Endowment Fund	<b>162,279</b>	162,165
Town Revitalization	<b>128,684</b>	128,684
W/S capital replacement	<b>974,290</b>	744,052
	<b><u>6,472,857</u></b>	<u>6,175,440</u>

**11. SALARY AND BENEFITS DISCLOSURE**

Disclosure of salaries and benefits for municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	2021			2020
	Salary <sup>1</sup>	Benefits & allowances <sup>2</sup>	Total	Total
Councillors				
Jenna Armstrong	8,029	-	8,029	10,301
Paul Buck	9,923	-	9,923	9,426
Jo Anne Fleming	2,132	-	2,132	-
Stanley Golob	11,298	4,774	16,072	15,371
Amanda Golob	3,282	455	3,737	-
Jeffrey Johnston	5,449	1,975	7,424	14,784
Christopher Laue	2,894	-	2,894	-
Gordon MacLeod	15,599		15,599	14,501
Bryarly Parker	7,954		7,954	9,626
Tim Schindel	10,936		10,936	10,564
CAO	140,928	23,038	163,966	163,433
Designated Officers (2 positions)	187,798	34,228	222,026	255,086

1 Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

2 Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long and short-term disability plans, professional memberships and tuition.

Benefits and allowances figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial and retirement planning services, concessionary loans, travel allowances, car allowances and club memberships.



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## **12. LOCAL AUTHORITIES PENSION PLAN**

Employees of the Town participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP serves about 238,000 people and 420 employers. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The Town is required to make current service contributions to the LAPP of 9.39% (9.39% for 2020) of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 13.84% (13.84% for 2020) on pensionable earnings above this amount. Employees of the Town are required to make current service contributions of 8.39% (8.39% for 2020) of pensionable salary up to the year's maximum pensionable salary and 12.84% (12.84% for 2020) on pensionable salary above this amount.

Total current service contributions by the Town to the LAPP were \$152,600 (\$156,136 for 2020). Total current service contributions by the employees of the Town to the Local Authorities Pension Plan were \$137,709 (\$141,102 for 2020).

At December 31, 2020, the LAPP disclosed a surplus of \$4.96 billion (2019 - \$7.91 billion surplus).

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## **13. COMMITMENTS**

The Town has various contracts in place that are all in the ordinary course of operations.

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## **14. CONTINGENCIES**

The Town is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of the membership, the Town could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

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## **15. FINANCIAL INSTRUMENTS**

The Town's financial instruments consist of cash and temporary investments, accounts receivable, investments, debt charges recoverable, bank indebtedness, accounts payable and accrued liabilities, deposit liabilities, requisition over-levy, and long-term debt. It is management's opinion that the Town is not exposed to significant interest or currency risks arising from these financial instruments.

The Town is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Town provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

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**16. SEGMENTED DISCLOSURE**

The Town of Fairview provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 6).

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**17. APPROVAL OF FINANCIAL STATEMENTS**

Council and Management have approved these financial statements.

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**18. COMPARATIVE FIGURES**

The comparative figures have been reclassified where necessary.

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**19. IMPACT ON OPERATIONS**

During the year, there was a global outbreak of COVID-19 (coronavirus), which has had a significant impact on municipal government operations through the restrictions put in place by the Canadian and provincial governments regarding travel, isolation/quarantine orders closures of the Town's facilities, cancellation/postponement of programs and tax and utility deferral programs. At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on the Town as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of the Town facility closures, program and service disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada and other countries to fight the virus.