



PORTABLE STAGE

Event Date(s) _____

Event _____

Event Location _____

Date to Drop Off Time: _____ Date: _____

Date to Pick UP Time: _____ Date: _____

Contact Name _____

Address _____

Phone _____

Rental Fee	Cost	Date Paid
Single Day \$500.00/day	\$	
Weekend Rate \$1000.00	\$	
Mileage .505/km	\$	
Set Up Fee	\$250.00	
SUB TOTAL	\$	
GST on Rent	\$	
Subtotal with GST		
Total Cost	\$	



Policy and Regulations – Rental Equipment

- 1) Bookings of the rental equipment must be made through the Community Centre between 8:00am and 4:00pm, Monday-Friday.
- 2) Bookings shall not be considered confirmed until payment of rental has been received.
- 3) **Absolutely** no tape, tacks, fun-tac or staples shall be applied to rental equipment.
- 4) If equipment is lost or damaged, renters will be charged a replacement or repair fee.

Rented Equipment shall be returned to the Town in as clean and proper working order condition as when received by the renter.

Any damage incurred to the equipment beyond reasonable wear and tear, or required cleaning, will be the responsibility of the renter to reimburse, at the Town's discretion to be repaired, cleaned or replaced to return the rental unit to its original state. All associated costs will be the responsibility of the renter to reimburse the Town.

Renter Initials

I have read the attached Policy and Regulations and agree to all terms as set:

Print Name

Signature

Date